

Job Title: Success Forward Specialized or Expert Family Advocate

Propose: To increase the probability that families in our InnBetween Transitional Housing program will obtain and maintain self-sufficiency and a higher quality of life after they graduate from the program.

Benefits: The family will benefit from having a specialized or expert advocate to help them solve specific problems or address specific needs. The advocate will benefit from using his or her professional skills or interests to directly help families in our community who have experienced homelessness.

Qualifications: Possession of a skill or a special interest that can benefit families or individuals in the InnBetween program.

Requirements: A criminal background check is required as volunteer advocates will be working with children as well members of a vulnerable population.

Time: This is an episodic or need-based volunteer position, and the time commitment will vary with the problem or the issue.

Location: LSSNF Office (606 West 4th Ave.) (phone, computer, conference room available) and family's home (scattered sites throughout Tallahassee).

Primary Role: Provide expertise or specialization in areas of client need on an on-call basis. May include but not limited to: credit/financial, medical and dental (including Medicaid navigation), legal, child support, disability determination, career/educational coaching, mental health, living wage employment, housing, transportation, mentoring of children (including linking to enrichment activities and summer camps), and assisting children with special needs.

Responsibilities and Activities:

- Complete training--to initially consist of review of Success Forward volunteer handbook and discussion of topics with Success Forward social worker.
- Work with the family or family member and other volunteers to address problem or issue identified by family in consultation with general advocate or social worker.
- When actively working with a family, attend biweekly staffing meetings with social worker and other advocates.
- Keep logs of time spent with or on behalf of the family, activities, and outcomes.

Reporting relationship: The volunteer advocate will report to the Success Forward social worker.